

Report to: **Overview and Scrutiny Panel**

Date: **16 July 2020**

Title: **OVERVIEW AND SCRUTINY ANNUAL REPORT**

Portfolio Area: **N/A**

Wards Affected: **All Wards**

Urgent Decision: **N** Approval and clearance obtained: **Y**

Date next steps can be taken:  
(e.g. referral on of recommendation or implementation of substantive decision)

**Any recommendations will be presented to the Council Meeting to be held on 24 September 2020**

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**RECOMMENDATION**

**That the Panel RECOMMEND to Council that the Annual Report for 2019/20 be approved.**

**1. Executive summary**

- 1.1 It is a constitutional requirement for the Overview and Scrutiny Panel to report annually to full Council on its workings and make recommendations for future work programmes and amended working methods (if appropriate);
- 1.2 As a consequence, the Panel's draft Annual Report is presented at Appendix A.

**2. Background**

- 2.1 The last financial year has been one of significant change for the Council and the Panel has played a key role during this year in taking stock of the key issues, successes and challenges that have been met by the Council and how these have been addressed.

### **3. Options available and consideration of risk**

- 3.1 Not only is it a constitutional requirement for the Overview and Scrutiny Panel to produce an Annual Report, but it is also recognised as being good practice to do so.
- 3.2 Whilst an alternative to the report could be a verbal report from the Chairman of the Panel, it is considered more appropriate to have a formal written document that is accessible to the public and published on the Council website.

### **4. Proposed Way Forward**

- 4.1 It is proposed that the contents of the Report be approved.
- 4.2 Members' views on the presentation and content of the report would be helpful to inform and shape future Annual Reports.

### **5. Implications**

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance	Y	The production of an Annual Overview and Scrutiny Report is a requirement of the Council Constitution.
Financial	N	There are no financial implications directly arising from this report.
Risk	Y	There are no risk implications directly arising from this report.
Supporting Corporate Strategy		The Annual Report has been set out in accordance with each of the themes that underpin the Council's Corporate Strategy.
<b>Comprehensive Impact Assessment Implications</b>		
Equality and Diversity		There are no equality and diversity implications directly arising from this report.
Safeguarding		There are no safeguarding implications directly arising from this report.
Community Safety, Crime and Disorder		There are no community safety or crime and disorder implications directly arising from this report.
Health, Safety and Wellbeing		There are no health, safety or wellbeing implications directly arising from this report.
Other implications		The publication of this Annual Report may help understanding and raise the profile of the Council's Overview and Scrutiny function.

### **Supporting Information**

#### **Appendices:**

A: The Draft Overview and Scrutiny Annual Report

**Background Papers:**

- The Council Constitution; and
- Overview and Scrutiny Panel agendas and minutes from the 2019/20 Municipal Year.